

Agenda

Meeting: **Overview and Scrutiny Committee**
Date: **11 September 2018**
Time: **7.00 pm**
Place: **Council Chamber - Civic Centre, Folkestone**

To: **All members of the Overview and Scrutiny Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>. Although unlikely, no guarantee can be made that Members of the public in attendance will not appear in the webcast footage. It is therefore recommended that anyone with an objection to being filmed does not enter the council chamber.

1. **Apologies for Absence**
2. **Declarations of Interest**

Members of the committee should declare any interests which fall under the following categories*:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 5 - 10)**

Queries about the agenda? Need a different format?

Contact Sue Lewis – Tel: 01303 853265
Email: committee@folkestone-hythe.gov.uk or download from our
website
www.folkestone-hythe.gov.uk

To consider and approve, as a correct record, the minutes of the meeting held on 17 July 2018.

4. **General Fund Revenue Budget Monitoring - 1ST Quarter 2018/19 (Pages 11 - 18)**

Report C/18/30 provides a projection of the end of year financial position of the General Fund revenue budget, based on expenditure to the 31 July 2018.

5. **General Fund Capital Budget Monitoring Position 2018/19 (Pages 19 - 28)**

Report C/18/28 provides a projection of the current financial position for the General Fund capital programme, based on expenditure to 31 July 2018 and identifies variances compared to the latest approved budget.

6. **Housing Revenue Account Revenue and Capital Budget Monitoring 2018/19 - 1st Quarter (Pages 29 - 38)**

Report C/18/31 provides a projection of the end of year financial position for the Housing Revenue Account (HRA) revenue expenditure and HRA capital programme based on net expenditure to 30 June 2018.

7. **Treasury Management Annual Report 2017/18 (Pages 39 - 54)**

Report C/18/29 reviews the council's treasury management activities for 2017/18, including the actual treasury management indicators. The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes through Regulations issued under the Local Government Act 2003.

8. **Digital Strategy 2018-2023 (Pages 55 - 66)**

Report C/18/26 The Digital Strategy summarises the direction the Council is taking with regard to offering a greater range of digital services for our residents and businesses and introducing new ways of working for staff.

9. **Quarter 1 Performance Report 2018/19 (Pages 67 - 92)**

Report C/18/25 provides an update on the Council's performance for the first quarter of 2018/19, covering 1st April 2018 to 30th June 2018. The report enables the Council to assess progress against the approved key performance indicators for each service area.

Key performance indicators will be monitored during 2018/19 and reported to CLT and Members quarterly.

10. **Equality and Diversity Annual report (Pages 93 - 136)**

Report C/18/27 The Equality Act 2010 places a statutory duty on the

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council to prepare and publish information annually to demonstrate compliance with the Public Sector Equality Duty. The draft Equality & Diversity Annual Report is therefore presented for consideration and approval prior to publication.

*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item